



**NGURRA
KAYANTA**
ABORIGINAL CORPORATION RNTBC

Notice of Annual General Meeting
Followed immediately by a
General Meeting
Followed immediately by a
Common Law Holders' Meeting

Wednesday 18 October 2023
Balgo Art Centre 9am
Lunch provided

NGURRA KAYANTA
ABORIGINAL CORPORATION RNTBC ICN 8571

IMPORTANT INFORMATION FOR MEMBERS

Travel Assistance

1. Travel Assistance **will not be paid before** the AGM and members will need to fund their travel to the meeting.
2. Members will be required to register their attendance before the AGM and ensure that their bank account details are up to date and have been provided to Desert Accounting and Business Support (**DABS**) who are Ngurra Kayanta's accountants.
3. Travel assistance will be paid **AFTER** the meeting and will be deposited into each members' bank account
4. Travel assistance will be calculated from your address on the Ngurra Kayanta membership register and depending on where you travel from may include:
 - a. Meal Allowance
 - b. Payments for travelling in a vehicle to and from the meeting (Note: the directors will verify the use of the vehicle).

Please provide DABS your bank details on the attached form, and if you have any questions, call DABS on (08) 9425 2099 or FREECALL 1800 189 936



NGURRA KAYANTA ANNUAL GENERAL MEETING

AGENDA:

1. FORMALITIES

- 1.1 Confirm Chairperson (Rule 8.49)
- 1.2 Apologies
- 1.3 Quorum (Rule 8.41)
- 1.4 Proxies (see Annexure B) (Rule 8.55)
- 1.5 Confirm previous minutes (Rule 8.3(a))
- 1.6 Check register of members (Rule 8.3(e))

2. GENERAL REPORT & FINANCIAL REPORT (DABS assisting)

3. CONFIRM AUDITOR AND FIX FEE (DABS assisting) (Rule 8.3(d))

- 3.1 Update for members

4. ELECTING DIRECTORS (Rule 8.3(c))

- 4.1 Elect new directors to replace vacancies

The following 6 (out of 12) directors' terms have expired, but are eligible for re-election:

Bartholomew Baadjo, Karen Brooking, Stephanie Yugumbari, Malcolm Uhl (MU), Dwayne Mosquito, Brian Mudgetell

Note 1: The terms of Aaron Baadjo, Francis Brooking, Bruce James (BJ), Matthew West, Denise Uhl, Joseph Angie, Anne Ovi as directors expire at the AGM in 2024.

- 4.2 Members may elect Chairperson for the year (Rule 8.49)

5. NEXT AGM

- 5.1 Members to decide on the location of the next AGM

6. CLOSE MEETING

NGURRA KAYANTA GENERAL MEETING

AGENDA:

1. FORMALITIES

- 1.1 Confirm Chairperson
- 1.2 Apologies
- 1.3 Quorum
- 1.4 Proxies (see Annexure B)
- 1.5 Confirm previous minutes

2. INDIGENOUS PROTECTED AREA (IPA): Update, discussion and decision (Tam Bulcock)

- 2.1 Update on IPA Consultation
- 2.2 Discussion and decision about the Ngurra Kayanta IPA plan and whether Ngurra Kayanta country should be declared an IPA
- 2.3 Proposed resolution for discussion:

Proposed resolution for discussion:

On 14 September 2023, the members of Ngurra Kayanta Aboriginal Corporation RNTBC (NKAC):

1. consent to the Ngurra Kayanta Determination Area to be covered by the Ngurra Kayanta Indigenous Protected Area (IPA);
2. endorse the draft *Ngurra Kayanta IPA Plan for Country* dated October 2023 (IPA Plan) as tabled and presented at today's meeting;
3. consent to the submission of the final version of the IPA Plan to the National Indigenous Australia (NIAA) in substantially the same form as presented at today's meeting;
4. confirm that the IPA consultation process was undertaken by Desert Support Services staff under direction from NKAC Members and Directors in a culturally appropriate manner and timeframe; and
5. authorise two NKAC Directors to sign a letter to the NIAA confirming the above.

3. RANGER UPDATE AND DISCUSSION (Kate Crossing DSS)

4. UPDATE ON ANY MINING OR EXPLORATION ACTIVITY ON NGURRA KAYANTA COUNTRY

5. ABORIGINAL LANDS TRUST DIVESTMENT UPDATE

6. OTHER BUSINESS

- 6.1 Questions to the corporation

7. CLOSE

NGURRA KAYANTA COMMON LAW HOLDERS MEETING

AGENDA:

1. OPEN MEETING
2. **INDIGENOUS PROTECTED AREA (IPA): Update, discussion and decision (Tam Bulcock)**
 - 1.1 Update on IPA Consultation
 - 1.2 Discussion and decision about the Ngurra Kayanta IPA plan and whether Ngurra Kayanta country should be declared an IPA
 - 1.3 Proposed resolution:

Proposed resolution for discussion:

On 14 September 2023, the Ngurra Kayanta Common Law Holders, having been extensively consulted by Ngurra Kayanta Aboriginal Corporation RNTBC, consent to the:

1. Ngurra Kayanta Determination Area to be covered by the Ngurra Kayanta Indigenous Protected Area (**IPA**);
2. draft version of the *Ngurra Kayanta IPA Plan for Country* dated October 2023 (**IPA Plan**) as tabled and presented at today's meeting; and
3. to the submission of the final version of the IPA Plan to the National Indigenous Australia in substantially the same form as presented at today's meeting.

2. **OTHER BUSINESS**
3. **CLOSE**

OTHER MEETING INFORMATION

PROXIES

- A proxy vote may be given to a member of the corporation.
- Ngurra Kayanta (Aboriginal Corporation) RNTBC must receive the proxy form (attached to this Meeting Notice as **Annexure B**) at least 72 hours (3 days) before the meeting time. Completed proxy forms may be provided by the following methods:
 - Email : contact@ngurrakayanta.org.au ;
 - Fax : (08) 9425 2001
Attn: Lucy Muir
Contact Person
Ngurra Kayanta (Aboriginal Corporation) RNTBC; or
 - Post : Lucy Muir
Contact Person
Ngurra Kayanta (Aboriginal Corporation) RNTBC
c/- 76 Wittenoom Street
EAST PERTH WA 6004
- A single person may not exercise proxies for more than 3 members.

ANNEXURE B

PROXY FORM

If you would like to be mailed a copy of the Proxy Form, please contact Lucy Muir on (08) 9425 2000, 0448 156 662 or FREECALL 1800 189 936

SCHEDULE 4 – APPOINTMENT OF A PROXY FORM

(Note: This form should be completed and given to the Contact Person of Corporation before the Corporation's meeting.)

Ngurra Kayanta Aboriginal Corporation RNTBC

I,
(First name) (Surname) (Aboriginal name)

of
(home address)

confirm I am a Member of the Ngurra Kayanta Aboriginal Corporation RNTBC and hereby appoint the following person to attend and vote for me as my proxy:

.....
(First name) (Surname) (Aboriginal name)

of
(home address)

at the upcoming Ngurra Kayanta Aboriginal Corporation RNTBC meeting scheduled for:

...../...../..... at
(Date) (Location)

By signing this form, I confirm that the proposed proxy complies with the requirements outlined in Rule 5.24.

Signature of Member:

Date:/...../.....

Rule Book for Ngurra Kayanta Aboriginal Corporation RNTBC (ICN: 8571).
Registered by a Delegate of the Registrar on 14 July 2017.

MEMBER DETAILS FORM (TRAVEL ASSISTANCE/MEAL ALLOWANCE)

Once this form has been signed and returned it becomes a Corporate Record of the PBC for the purposes of travel assistance, wages, and Director's Fees, and will be shared with the PBC's Financial Service provider.

PBC/DETERMINATION: Ngurra Kayanta Aboriginal Corporation RNTBC

NAME:

RESIDENTIAL ADDRESS:

CAR REGO:

PHONE NUMBER:

**BANK
ACCOUNT
DETAILS**

BANK:

BSB:

ACCOUNT NUMBER:

MEMBER SIGNATURE:

DATE:

OR

IF COMPLETED OVER THE PHONE.

RECEIVED BY:

DATE & TIME:

Please return completed form to Desert Accounting & Business Support Pty Ltd (DABS) by:

Email pbcaccounts@dabs.net.au

SMS photo 0439 360 332

In-person

Advisors and others attending: PBC Support Officer: Lucy Muir, Legal Advisors: Malcolm O'Dell (Principal Lawyer), Tika Wright (**Central Desert**), Finance team/ accountants: Ric West (**DABS**)